HR Food Processing Private Limited

Corporate Social Responsibility Policy

HR Food Processing Private Limited
CIN: U15410JH2010PTC014550
Registered Address: Osam Dairy, House No 448/A,
Ground Floor, Near Argora Chowk, Road No. 04,
Ashok Nagar, Ranchi, Jharkhand - 834002
Email: **cs@osamdairy.com**

Corporate Social Responsibility (CSR) Policy

Corporate Social Responsibility ("CSR") is the commitment of HR Food Processing Private Limited ("the Company/Osam") to provide resources and support activities focused on enhancing economic and social development. It is the effort made by Osam to improve the living conditions of the local area in which they operate and the society at large. The activities taken up as a part of corporate social responsibility reflect the intent to create a positive impact on society without seeking any commensurate monetary benefits.

CSR has been a long-standing commitment at Osam and forms an integral part of our activities. Being a responsible corporate citizen, Company is committed to perform its role towards the society at large. In alignment with its vision, the Company always works towards adding value to Society by going beyond business goals and contributing to the wellbeing of the community. Its contribution to social sector development includes several pioneering interventions and is implemented through the involvement of stakeholders within the Company, the Group and the broader community.

1. SCOPE OF CORPORATE SOCIAL RESPONSIBILITY POLICY:

The policy would pertain to all activities undertaken by Company towards fulfilling its corporate social responsibility objectives. The policy would also ensure compliance with the provisions of Section 135 of the Act, 2013, read with Schedule VII of the Act, 2013 and (Corporate Social Responsibility Policy) Rules, 2014 as amended from time to time and the notifications and circulars issued by the Ministry of Corporate Affairs from time to time.

Company's objective is to proactively support meaningful contribute to the social and economic development of the communities at large. The Company works towards developing an enabling environment that will help citizens realise their aspirations towards leading a meaningful life. Company aims to identify critical areas of development contributing to the well-being of the community and benefiting them over a period of time.

2. DEFINITIONS:

i. "Act" means the Companies Act, 2013, as amended from time to time.

ii. "Administrative Overheads" means the expenses incurred by the company for general management and administration of Corporate Social Responsibility functions in the company but shall not include the expenses directly incurred for the designing, implementation, monitoring, and evaluation of a particular Corporate Social Responsibility project or programme.

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iii. "Board" means the Board of Directors of the Company.

iv. "Company" means HR Food Processing Private Limited ("the Company/Osam").

v. "CSR" means the activities undertaken by the Company in pursuance of its statutory obligation laid down in Section 135 of the Act in accordance with the provisions contained in the Act and the Corporate Social Responsibility Rules, as may be notified from time to time.

vi. "CSR Rules" means Companies (Corporate Social Responsibility Policy) Rules, 2014 and amendments thereon.

vii. "CSR Policy" means this Policy.

viii. "CSR Expenditure" shall include all expenditure including contribution to corpus, for projects or programs relating to CSR activities approved by the Board on the recommendation of its CSR Committee.

ix. "Net profit" shall have the meaning ascribed to it in the Act.

x. "Ongoing Project" means a multi-year project undertaken by the Company in fulfilment of its CSR obligation having timelines not exceeding three years excluding the financial year in which it was commenced and shall include such project that was initially not approved as a multiyear project but whose duration has been extended beyond one year by the Board based on reasonable justification.

3. GOVERNANCE STRUCTURE:

Pursuant to section 135 sub section 9 of Companies Act 2013, where the amount to be spent by a company under sub-section (5) does not exceed fifty lakh rupees, the requirement under sub-section (1) for constitution of the Corporate Social Responsibility Committee shall not be applicable and the functions of such Committee provided under this section shall, in such cases, be discharged by the Board of Directors of such company.

The Board shall act as the governing body responsible for defining the scope of CSR activities of the Company and ensuring compliance with this Policy. In this regard, the Board shall:

i. Formulate and adopt the CSR Policy, including making any necessary amendments from time to time;

ii. Specify the activities to be undertaken by the Company in line with the provisions of the Act;

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iii. Review and address any other matters relating to CSR initiatives, as may be required.

4. CSR BUDGETING

4.1 Company has undertaken to spend at least two (02) per cent of the average net profit made during the three (03) immediately preceding financial years on specific CSR projects and programs in compliance to the Act.

4.2 In the event of the company failing to spend the allocated annual budget, reasons for not spending will be provided in the Company's Annual Report.

4.3 The computation of average net profits will be carried out in accordance with the provisions of Section 198 of the Act.

4.4 The unutilized CSR budget pertaining to the "on-going project", from the two (02) per cent of the average net profit if any, will be transferred to a separate bank account within 30 days from the end of financial year.

4.5 The Board shall make disclosures in the Annual Report as per clause (0) of sub-section (3) of section 134 of the Act, including particulars specified in annexures to the CSR Rules.

4.6 Surplus arising out of CSR projects, programs or activities shall not form part of the business profits of the Company. Instead, the same will be further deployed for future CSR projects only.

5. ANNUAL ACTION PLAN

The Annual Action Plan for CSR activities will be as specified in rule 5, for sub-rule (2) of the Companies (Corporate Social Responsibility Policy) Rules, 2014 (as amended) and the authority to incur expenditures under such plan shall be as per the approved delegation of financial powers in the Company.

6. CORPORATE SOCIAL RESPONSIBILITY PROGRAMS AND PROJECTS:

a. The Company will carry on its CSR activities in areas or subjects as prescribed under the Schedule VII of the Act, as amended from time to time. An illustrative list of such areas or subjects is outlined below:

(i) eradicating hunger, poverty and malnutrition, promoting health care including preventive health care and sanitation including contribution to the Swach Bharat Kosh set-up by the Central Government for the promotion of sanitation and making available safe drinking water;

(ii) promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly, and the differently abled and livelihood enhancement projects;

(iii) promoting gender equality, empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centres and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups;

(iv) ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and water including contribution to the Clean Ganga Fund setup by the Central Government for rejuvenation of river Ganga;

(v) protection of National Heritage, art and culture including restoration of buildings and sites of historical importance and works of art; setting up public libraries; promotion and development of traditional arts and handicrafts;

(vi) measure for the benefit of armed force veterans, war widows and their dependents, Central Armed Police Forces (CAPF) and Central Para Military Forces (CPMF) veterans, and their dependents including widows;

(vii) training to promote rural sports, nationally recognized sports, Paralympic sports and Olympics sports;

(viii) contribution to the Prime Minister's National Relief Fund or Prime Minister's Central Assistance and Relief in Emergency Situations Fund (PM CARES Fund) or any other fund set up by the Central Government for socio-economic development and relief and welfare of the Scheduled Castes, the Schedule Tribes, other backward classes, minorities and women;

(ix)
(a) Contribution to incubators or research and development projects in the field of science, technology, engineering and medicine, funded by the Central Government or State Government or Public Sector Undertaking or any agency of the Central Government or State Government; and

(b) Contributions to public funded Universities; Indian Institute of Technology (IITs); National Laboratories and autonomous bodies established under Department of Atomic

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Energy (DAE); Department of Biotechnology (DBT); Department of Science and Technology (DST); Department of Pharmaceuticals; Ministry of Ayurveda, Yoga and Naturopathy, Unani, Siddha and Homoeopathy (AYUSH); Ministry of Electronics and Information Technology and other bodies, namely Defense Research and Development Organisation (DRDO); Indian Council of Agricultural Research (ICAR); Indian Council of Medical Research (ICMR) and Council of Scientific and Industrial Research (CSIR), engaged in conducting research in science, technology, engineering and medicine aimed at promoting Sustainable Development Goals (SDGs).

(x) rural development projects.

(xi) slum area development.

(xii) disaster management, including relief, rehabilitation and reconstruction activities.

Any other activity as may be specified under the Act or the CSR Rules from time to time.

b. The Company's CSR projects and programs will be undertaken by the Company either by itself or jointly with other organizations.

c. other areas as reviewed and deemed appropriate by the Board/CSR committee (if applicable) can also be included in the list of CSR initiatives of Osam. The Corporate Social Responsibility initiatives can be undertaken in any geography facing challenges related to development, and falling under the purview of statutory norms. The Company encourages its employees, their family and friends, civic organizations, volunteers to participate in its CSR Project activities.

d. The CSR projects and programs may also be implemented through registered public charitable trusts or a registered society, registered under Sections 12A and 80G of the Income Tax Act, 1961, companies established under Section 8 of the Companies Act, 2013 (corresponding to Section 25 of the Companies Act, 1956) and/or through any implementing entity established under the Act and CSR Rules.

7. OPERATING FRAMEWORK (IMPLEMENTATION)

7.1 CSR activities will be undertaken in areas identified by the board in pursuance to annual Action plan.

7.2 Activities undertaken by Company may be implemented directly by the Company as well as by not-for-profit entities. Such entities and projects shall be supported after ascertaining the credibility of the agency and its track record in implementing projects.

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7.3 The authority to incur expenditures under the above plan shall be as per the approved delegation of financial powers in the Company.

7.4 Funds would be disbursed either in tranches or as one-time payment. The terms, conditions and timing of disbursement would be conditional upon the nature and requirement of the CSR project or programme.

8. MONITORING:

The Board shall oversee the implementation and progress of all CSR projects and programmes. It will ensure proper monitoring through periodic reporting, review of activities, and assessment of outcomes to confirm alignment with the CSR Policy and objectives.

9. DISCLOSURE/ REPORTING

Company shall include in its annual report the following information on CSR:

(a) A description of contents of the CSR policy;
(b) An overview of the CSR activities;
(c) Average net profit for the preceding three financial years;
(d) Prescribed CSR expenditure;
(e) Details of amount spent in the prescribed format;
(f) Amount unspent, if any, and reasons for not spending the amount; and
(g) Such other matters as may be specified from time to time for inclusion in the annual report.

The above information shall also be displayed on the Company's website.

10. REVIEW & AMENDMENT OF THE POLICY:

The CSR Policy shall be reviewed periodically and updated to reflect legal changes, stakeholder expectations, and best practices. The Board retains right to amend the policy, subject to legal compliance.

D. S. K. Reddy.